

3-24-1975

Administrative Notes, March 24th, 1975

University of Texas at Tyler

TYLER STATE COLLEGE


100 E. BERTA

TYLER, TEXAS 75701

March 24, 1975

OFFICE OF THE PRESIDENT

TELEPHONE 214 595-0711

To: Board of Regents, Tyler State College
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. 1975-76 Catalog

The 1975-76 Catalog arrived Friday and a copy is enclosed for your information and use. If additional copies are needed, they can be provided either at the next board meeting or by mail.

II. Annual Board of Regents Meeting

In addition to earlier information sent in the March 10, 1975 Administrative Notes, I want to mention that a luncheon at Willow Brook Country Club for board members will precede the annual 2 p.m. board meeting. The luncheon will begin at 12 noon and committee meetings will be scheduled for 1 p.m. for those committees having business to transact. The agenda for the annual meeting of the Board of Regents will be mailed on either April 2 or 3.

III. Spring Holidays

In accordance with the College Calendar adopted by the board, institutional offices will be closed at 5 p.m. Tuesday, March 25, and will reopen at 8 a.m. Monday, March 31.

Students and faculty began the spring vacation at 5 p.m. last Friday, March 21. Classes will resume at 8 a.m. Tuesday, April 1.

IV. House Appropriations Hearing

As I have previously advised you, our House Appropriations hearing is scheduled for tomorrow, Tuesday, March 25, in Room 300 of the State Capitol Building.

Dr. B. H. McVicker, board chairman, and David K. McKie, board secretary, have indicated that they will attend the hearing.

V. Report from Resident Engineer

Attached is a report from our Director of Physical Plant and Resident Engineer for the week ending March 14, 1975.

JHS:rc

Attachment